

Mr. Scott Cozart  
Chairman  
Soboba Band of Luiseno Indians  
23904 Soboba Road  
San Jacinto, California 92583

Dear Chairman Cozart:

The U.S. Environmental Protection Agency Region 9 is pleased to announce the availability of financial assistance as follows:

*APPLICATION DUE DATE:* June 5, 2015

*TYPE:* AMENDMENT to current grant #BG-97993714

*PROGRAM TITLE:* Performance Partnership Grant (PPG)

*STATUTORY AUTHORITY:* Appropriation Act of 1996 (PL-104-134)

*CATALOG OF FEDERAL*

*DOMESTIC ASSISTANCE NO.:* 66.605

(A complete single application and final workplan must be submitted using grants.gov.)

*DELEGATION OF AUTHORITY:* 1-101 Performance Partnership Grants

*FEDERAL FUNDS AVAILABLE and  
REQUIRED NON-FEDERAL MATCH:*

PROGRAM (Sample)	Federal Amount Available	Required Match* (*Based on Total Project Cost)	TOTAL
CWA-106 (Water Pollution Control)	\$10,000	\$ 526 (5%)	
CWA-319 (Non-point Source) - BASE	\$30,000	\$1,579 (5%)	
General Assistance Program (GAP) - CORE - SUPPLEMENTAL	\$ 113,400	0%	
TOTAL:	\$153,400	\$ 2,105	

GAP funds shown in the table above include \$110,200 to support GAP funding activities for one year and \$3,208 for bin rentals, for a total funding amount of \$113,400.

A complete single application with one workplan and budget reflecting the above comments must be submitted by the due date indicated. In completing your application, enter the Catalog of Federal Assistance Number (CFDA) for PPGs – 66.605 – in box #11 on SF-424A application form, not the CFDA for any of the individual grant programs going into the PPG.

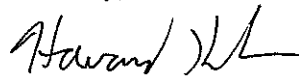
Effective February 17, 2015, EPA grant applicants must use Grants.gov to submit their applications. The Grants.gov registration process can take up to 30 days to complete. Therefore, it is highly recommended that EPA applicants complete their registration on grants.gov now. Also, your organization's registration in SAM.gov must be active to utilize Grants.gov. If it appears that the grants.gov registration process may prevent you from submitting your application by the due date aforementioned, then please contact [support@grants.gov](mailto:support@grants.gov) or call 1-800-518-4726 as support is available 24 hours a day and 7 days a week. You should also notify your Project Officer before the application due date to request an extension.

Please review both Attachment 2 on grants.gov instructions and Attachment 3 on Region 9 Guidance Information for Applicants (or go to <http://www.epa.gov/region9/funding/information.html>) for additional resources on Grants.gov, Federal Regulations, and new EPA requirements. We suggest you forward these materials to your Project Manager, Financial Officer and any other personnel in your organization requiring this information.

Since there may have been changes to various EPA assistance regulations, please remember to obtain a copy of the Code of Federal Regulations, Title 40, Parts 1-49. This CFR is updated every July 1 and includes the Chapter I, Subchapter B, which are regulations applicable to your cooperative agreement. The CFR is available through the internet at the following address: <http://www.epa.gov/region09/funding/before.html>.

Questions regarding the application or administrative/fiscal matters should be referred to Elizabeth Armour of the Grants Management Office, at (415) 972-4264. Please contact me at 415-972-3143 or [kahan.howard@epa.gov](mailto:kahan.howard@epa.gov) regarding programmatic questions (final workplan and budget) on the CWA Section 106 and 319 Programs.

Sincerely,



Howard Kahan  
EPA Project Officer

Enclosures

1. Workplan comments
2. Grants.gov Instructions Guide
3. Region 9 Guidance information for Applicants

cc: Steven Estrada, Environmental Director (w/work plan comments)  
Elizabeth Armour, MTS-7

## **Soboba Band of Luiseno Indians GAP 2015-2016 Work plan Comments**

Thank you for developing an outcome-oriented work plan. The following observations and requests were written with the intent of strengthening the Tribe's GAP work plan, identifying possible assistance, and ensuring the work plan meets GAP guidelines. These comments pertain to the 2015-2016 work plan that was submitted with your GAP proposal in December 2015. Please ensure that these comments are addressed in your final GAP work plan.

### **General Definitions and References**

1. The following references are useful for understanding GAP in general, for getting a feel for environmental outcomes, etc.  
GAP Grant Administration Guidance (<http://www.epa.gov/Indian/pdfs/gap2006.pdf>)  
2000 GAP Guidelines (<http://www.epa.gov/Indian/pdfs/gap2000.pdf>)  
GAP Act (<http://www.epa.gov/Indian/pdfs/4368b.pdf>)  
GAP Grant Notification (<http://www.epa.gov/region09/funding/tribal-gap.html>)  
EPA strategic plan (<http://www.epa.gov/ocfo/plan/plan.htm>)
2. Environmental outcomes should be expressed in terms of improvements to public health, the environment, or human behavior. They can also reflect improved tribal capacity to protect public health or the environment. Intermediate outcomes could reflect a) improved human health or environmental conditions, b) reduced risks to human health or the environment c) increased tribal capabilities in legal, enforcement, technical, communication, or administrative areas. Long-term outcomes could include attainment of desired environmental conditions (e.g., water quality standards are met) or human health goals, or attainment of desired capacity to plan, develop, implement, manage and sustain tribal environmental programs.
3. Please ensure that the total work plan Estimated Component Costs add up to the total approved budget amount indicated in the cover letter, and that the total work plan Estimated Work Years adds to the total number of approved personnel funded under GAP. I have attached a document entitled "Component Cost and Work Years Guidance" that will help you to correctly identify Component Costs and Work Years to comply with this request.
4. Greening Grants Policy: EPA Region 9 has adopted a Greening Grants Policy which encourages grantees to carry out their EPA grant funded projects in a greener way. Your Project Officer will work with you to determine whether it is feasible to incorporate green practices into your work plan. The Greening Grants Policy includes an attachment which describes many useful green practices. The policy furthers the objectives of EPA's 2011-15 Strategic Plan. The link to Greening Grant Policy is on the Region 9 Website Homepage, <http://www.epa.gov/region9/funding/greening-grants.html>

### **Budget Comments**

**Travel:** GAP will fund travel in the amount of \$4,000. Please ensure this line item is reflected in your final budget application. If additional travel is needed, the tribe can request support through the Tribal Travel Fund. Please contact Gilbert Pasqua at (415) 972-3788 or your Project Officer for more information.

**Supplies:** GAP will fund Roll-off trash bins for **one** community cleanup in the amount of \$3,200 and \$1,000 for office supplies. Please ensure this amount is reflected in your final budget application.

### **Work Plan Comments**

Work Plan Component numbers are listed as all #1. Please type the correct component numbers for each Component.

#### **Component 1: Pollution Prevention**

1.2 This commitment indicates the Tribe will complete the Tribal Environmental Plan. This commitment should be a separate component with its own commitments. Attached is the sample of developing an ETEP.

1.3 Please describe the task in more detail.

#### **Component 2: Solid/Hazardous Waste**

2.2 GAP will fund one community cleanup **one** per year. Please ensure this change is reflected in your final GAP application. Additionally, recommend that in addition to “types of solid waste and manner of disposal,” please include amounts/quantities and details on where the waste went for final disposal.

- **Community Cleanup Events:** Community cleanup events can be beneficial to remove waste from tribal lands. However, community cleanup events should not replace sustainable solid waste collection services or serve as de facto waste hauling/disposal programs. The tribe must demonstrate that the following criteria are met when submitting a revised workplan that includes a community clean-up event:

##### Criteria

- The Tribe has an Integrated Solid Waste Management Plan (ISWMP) and the plan demonstrates a clear need for community cleanup events;
- The Tribe has a functioning waste collection/hauling/disposal system in place that is used by the majority of the community;
- The community cleanup event is **not** removing trash from individual homes, caused by individual users;
- The community cleanup is **not** replacing regular trash collection services for residents or businesses;
- The Tribe has a program in place to prevent future dumping that would eventually eliminate the need for community cleanup events.

The following elements must be included as deliverables for this activity:

##### Grant Deliverables

- The Tribe demonstrates that proper safety precautions will be taken during the event, including training for event staff and the provision of personal protective equipment for community clean-up participants.
- The Tribe tracks and reports the amount of waste collected for disposal and/or recycling; and

- The Tribe documents community member participation and community outreach/training on proper waste disposal options.
- Household Hazardous Waste (HHW) collection events are an important way to ensure proper disposal of household hazardous waste generated in the community. Careful consideration of the federal and applicable state regulations related to the storage and transportation of these materials is needed before an event is planned. Please consult EPA's *Household Hazardous Waste Collection: a Program Guide for Tribal Governments*, for detailed information. Deliverables must include the amount and types of waste collected/recycled during the event. The Region 9 GAP encourages the creation of long-term sustainable waste management programs. As such, as a deliverable to this grant, the Tribe is requested to research and submit information on other HHW collection events that may be taking place within the County or other local jurisdictions to determine if the Tribe might partner with other entities to ensure events are cost effective. <http://www.epa.gov/region9/waste/tribal/pdf/final-hhw-guide-oct-2007.pdf>

### **Component 3: Education and Outreach**

3.2 Previously GAP funded activities will not be approved for new funding. Please delete this task or revise with new activities.

### **Component 4: Program Administration**

This Component includes a lot of good detail (thank you!).

## **Soboba Band of Luiseno Indians CWA 106 and 319 2015-2016 Work plan Comments**

**106 Budget:** As previously discussed with Steven Estrada, EPA is able to offer an additional \$10,000 for CWA 106 activities. This should be added to the existing \$40,000 that was previously awarded to for the Soboba Band of Luiseno for 2015-2016 workplan activities. On February 24, 2015, Steven Estrada sent an e-mail to EPA project officer to see if the funding can be used to purchase two pieces of monitoring equipment, repairs to the vehicle used for monitoring and surveying, and supplies. These items are eligible under the 106 grant program. Please update the budget to reflect \$50,000 in EPA funds for 2015-2016. Please note that the SF-424 should reflect the funding levels in the table on the first page on this letter.

**106 Budget:** In the fringe benefits section of the budget, there is a rounding error with the sum of the environmental manager and environmental specialist 40 Cents higher than the dollar amount in the total category.

**106 Budget:** The required match in the budget is 5% of the total project cost. The match amount is for the 2015- 2016 work year is \$4,210. The budget needs to be updated to reflect this corrected match amount. Please note that the SF-424 should reflect the funding levels in the table on the first page on this letter.

**106 Workplan:** Please update the workplan if the additional funding will be used to create or modify any commitments and associated outputs and deliverables.

**319 Budget:** No comments

**319 Workplan:** Under commitment 1.3, it states “send (1) staff to EPA sponsored non-point source training conferences.” I suggest change this to “send (1) staff to non-point source training conferences.” This would provide more flexibility to attend any type of non-point source conferences, including EPA sponsored ones, that would benefit the tribe.